



Ka'Umeke Kā'eo

Hawaiian Immersion Public Charter School

I N K E A U K A H A

haku 'ia e mkm 052322

Kūlana (Position): Behavior Analyst

12-month position, HGEA Bargaining Unit 13

Uku (Salary): Salary to commensurate with appropriate salary step range
SY 2022-2023

Position Summary

Provides behavior-analytic interventions and services as a licensed behavioral analyst representative on interdisciplinary teams, serves as a school resource for students with behavioral challenges, conducts Functional Behavior Assessments (FBA), develops Behavior Intervention Plans (BIP) and Applied Behavior Analysis (ABA) programs, and performs other related duties as assigned

Minimum Qualifications

- Master's degree from an accredited college or university with a major in Behavior analysis, education, or psychology in an acceptable field of study
- At least three years progressively responsible post-master's professional experience teaching, counseling and/or providing therapy to individuals with emotional, behavioral, or mental health concerns and/or their families
 - At least one year must have included providing Applied Behavior Analysis to individuals with disabilities
- Be certified in Behavior Analysis through Behavior Analyst Certification Board or other nationally recognized body approved by the State of Hawai'i
- Ability to work as a team and communicate with haumāna, kumu, 'ohana and other service providers.
- Ability to write clear and comprehensive reports and other documents
- Ability to read and interpret complex written material
- Solve complex problems logically and systematically

Desirable Qualifications

- Fluent in Hawaiian Language
- Experience working in DOE/Charter school
- Experience working with children in grades PreK-12
- Understanding and commitment to the Hawaiian language and Hawaiian immersion program
- Reliability in attendance, punctuality and follow-through

Supervision

Member of the Instructional team, under the direct supervision of the Po'okumu.

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1500 Kalaniana'ole Ave. Hilo, Hawai'i 96720 • Kelepona Phone 808.961.0470 Kelepa'i Fax 808.238.5857



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Essential Functions

- Actively participates in program planning, development, and implementation activities
- Identify students with special needs and ensure that these students receive required services and support (i.e. Free Appropriate Public Education (FAPE))
- Coordinate student assessment and track their progress
- Help students foster good relationships with their teachers, families and peers
- Guide students who are struggling academically or who have other issues in their lives that they need to discuss with an adult
- Participates in Individualized Education Plan (IEP) meetings with SPED teacher(s) for the purpose of providing and receiving information

The Behavior Analyst is required to maintain a high level of confidentiality in regards to students and 'ohana.

Working Conditions: Indoors with/without air conditioning; Outdoors- all types of weather conditions

Hours: 7:45am-3:45pm, Monday-Friday

Equipment Use: General office equipment- computer, copier/fax machine, phones; may be required to drive school vehicle (pending passing the certified driving classes provided by K'UK) or private vehicle

Physical, Mental and Communication Demands:

- Requires carrying, lifting and pushing (i.e. boxes, bags, etc.) more than 10 lbs, less than 25 lbs and reaching at various levels (at waist and below, to shoulder level and overhead)
- Requires considerable sitting, walking and standing for long periods of time in and out of the classroom
- Requires working under pressure to meet report deadlines; Use of judgment or discretion
- Requires working with different personalities
- Requires basic reading, writing, math and problem solving skills in both English and Hawaiian languages
- Requires basic verbal communication in both English and Hawaiian languages

The above information on this description has been designed to indicate the general nature and level of work performed by an employee in this classification. It is not to be interpreted as a comprehensive inventory, or all duties, responsibilities, and qualifications of employees assigned to this job. Management has the right to add to, revise, or delete information in this description. Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of this position.

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Inā hoihoi kekahi e noi hana, e leka uila koke aku iā Mikihala Mahi (HR@kaumeke.net) no ka 'ikepili kiko'ī. *If you are interested in applying, please email Mikihala Mahi at HR@kaumeke.net to get specific information.*

Inā he mau nīnau, eia ka 'ikepili ka'a'ike hou:

If you have any questions, here is the contact information:

Leka uila *email*: HR@kaumeke.net

Kelepona *phone*: (808) 961-0470

Kelepa'i *fax*: (808) 238-5857

Leka mai *mail*: 1500 Kalaniana'ole St., Hilo, HI 96720

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