

Ka 'Umeke Kā'eo Governing Board Minutes

April 21, 2020

1. Meeting Opening

1.1 Call to Order: The Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:07 P.M. on April 21, 2020, via Zoom by Director of Operations Louisa Lee.

1.2 Attendance: Board members present included: Lima Naipo, Kelly Osorio, Kaaka Swain, Pohai Kyota, Halealoha Ayau, Nohea Nahale-a, Laura Acasio, Liliha Fredrick, Manaiakalani Kalua and Louisa Lee as board support. Visitors: Stephanie Olson-Moore, Pua Ka'ai (5:48)

1.3 Approval of Agenda: Approved (*L. Naipo moved, P. Kyota second*)

https://docs.google.com/document/d/1uiGKSCTwH5_XN3AWQK-A0JTSShfCse93rxjyTkm6jng/edit?usp=sharing

1.4 Public Comments on Agenda and Non Agenda Items: None

1.5 Haumāna Report: None

1.6 Approve Minutes:

a) January **Approved**: (*L. Fredrick moved, L. Naipo second*)

Minutes:https://docs.google.com/document/d/1jJDvwTJr_LjB2OVsCeJVuM-TWIBouJB2IhSR_a1H_54/edit?usp=sharing

b) March Minutes **Approved**: (*K. Swain moved, P. Kyota second*)

https://docs.google.com/document/d/1IA_s3C5vURvdo16HcGMye8_GkXj42jSnFHiXu9zvtAU/edit?usp=sharing

1.7 Financial Report:

a) February and March Financials were reviewed and filed including the balance sheet, income statement, and profit and loss.

2. Matters For Decision

2.1 Motion: To Appoint Interim Po'okumu Nohea Nahale-a as the permanent Po'okumu of Ka 'Umeke Kā'eo. **APPROVED** (*M. Kalua moved, H. Ayau second*). L. Naipo requested to go in to Executive

Session at 5:20 to discuss this appointment. Board member H. Ayau asked to leave Executive Session so board members could speak directly with Nohea. Board members asked about Nohea's commitment to Ka 'Umeke and her long-term goals. Nohea noted that she was committed to Ka 'Umeke and had no plans to work elsewhere.

2.2 Motion: To require a Bond from F&H Construction for the renovation project at Hale Lamalama. **APPROVED.** (*P. Kyota moved, L. Acasio second*). On the recommendation of the AG's office the board will be requiring the F&H Construction to secure a performance and payment bond for the \$1.5 million renovation project at Hale Lamalama at an approximate cost of \$20,000.

2.3 Motion: To Approve \$15,000 for a Traffic Study for Hale Lamalama County Use Permit Amendment. **APPROVED.** (*H. Ayau moved, L. Acasio second*).

3. Matters for Discussion

3.1 Po'okumu provided the following update:

[Update Ka 'Umeke/DOE response and activities related to COVID-19](#)

3.2 The board reviewed four different budget scenarios for the 20-21 SY these include a furlough or 20% salary cut for all staff, a budget with a significant staff cut, a budget where all staff and funding remain the same from 19-20 SY, and a budget that is a mix of cuts and furloughs. No decisions were made but board members were asked to consider pulling money from the savings account to support operations in the 20-21 SY. Operations Director Louisa Lee shared budget priorities that were collected in Kumu PLC meetings in March. Top five priorities for kumu were as follows (in order of priority based on number of times it was noted): Kulukul'ua, student pull-out support, LLI, Early College, counseling and behavior support.

3.3 Proposed Attendance Policy Amendments:

[Attendance Policy Amendments](#)

[Attendance Policy Procedures Amendments](#)

Board members noted the need to be firm with 'ohana about attendance and doing this with flexible aloha.

4. Reports

NONE

5. Meeting Closing

5.1 Announcements: None

5.2 Next Meeting: Next monthly meeting scheduled for May 26, 2020.

5.3 Adjournment: Meeting was adjourned at 7:28 P.M. by Board Support Louisa Lee.

Minutes submitted by: Board Support, Louisa A. Lee (approved 5/28/20)