

Ka 'Umeke Kā'eo Governing Board Minutes

September 17, 2019

1. Meeting Opening

1.1 Call to Order: The Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:37 P.M. on September 17, 2019, at Hale Lamalama by Director of Operations Louisa Lee. Reports began at 5:14.

1.2 Attendance: Board members present included: Michelle Nahale-a, Pohai Kyota, Lima Naipo, Liliha Fredrick, Manaiakalani Kalua, Kelly Osorio, Laura Acasio, Kaaka Swain and Louisa Lee as board support. Visitors included: Pua Ka'ai school lead from the Charter School Commission,

1.3 Approval of Agenda*: Approved *via email*

<https://docs.google.com/document/d/1urJXzDMcvAa2BUogmSpqax0ADVbKjuJHJubuoqTct3U/edit?usp=sharing>

*Agenda Amended Governing Board was originally scheduled for HSTA hearing

1.4 Public Comments on Agenda and Non Agenda Items: None

1.5 Haumāna Report: None

1.6 Approve August Meeting Minutes: Approved September 17, 2019 Minutes:

https://docs.google.com/document/d/1QHBfuwDH9Y1Uq6YwscsSToU56L6jCm7dBoNftZfHf_Q/edit?usp=sharing

1.7 Financial Report:

a) August financials including: Balance Sheet, Income Statement were reviewed and filed

2. Matters For Decision

2.1 PreK Purchases: Admin needed to determine which purchases would be approved by PreK team prior to board approval **Tabled**

2.2 Approve Papa ‘Ōlelo Hawai‘i Contract: The Governing Board **Approved** a contract to provide Papa ‘Ōlelo Hawai‘i to makua/‘ohana for the 19-20 school year. (*M. Kalua moved, P. Weller second*)

3. Matters for Discussion

3.1 Kula Kamali‘i Update: The Commission approved Ka ‘Umeke to operate a Early Learning Program for three year olds in the 2019-2020 school year, program specifics to be negotiated with commission and EOEL.

3.2 Accreditation update: We continue to work on the draft of our accreditation self-study. We hope to have a 1st draft complete by September 25, 2019.

3.3 Teacher Evaluation: Louisa reported that per contract language since Ka ‘Umeke had failed to notify any kumu of their less-than satisfactory evaluation by the third week in May 2019 that all Ka ‘Umeke Kumu would be receiving a score of satisfactory for the 18-19 school year, and that a formal letter indicating their satisfactory performance would be added to their personnel files.

3.4 Po‘okumu Job Description: Louisa to share with all members electronically for review and comment

3.5 Board Self Evaluation: Louisa to share with all members electronically for completion

3.6 Enrollment update: Louisa reported that enrollment was under what we had projected for and that this would have an impact on the budget. Final enrollment count on 10-10-19.

3.7 Budget Update: Louisa reported that budget amendments would be required with new enrollment counts and updated revenues from Title I, KS preschool funding.

4. Reports

Po‘okumu Report: Po‘okumu discussed PD Implementation Plan with Board members and shared links :

PD Implementation Plan:

<https://drive.google.com/file/d/1qMiN-FeLYbqCEd1CSPAeyOdfF-1tXeLJ/view?usp=sharing>

Excellent Instruction:

<https://drive.google.com/file/d/0B7cmIS0eHgbONIZqVm01Zjl1ZzBnd0NTdUliQzJTLXI0ci1j/view?usp=sharing>

5. Meeting Closing

5.1 Announcements: None

5.2 Next Meeting: Next monthly meeting scheduled for October 15, 2019.

5.3 Adjournment: Meeting was adjourned at 6:48 P.M. by the Board Support Louisa Lee.

Minutes submitted by:

Board Support, Louisa A. Lee