

# Ka 'Umeke Kā'eo Governing Board Minutes

October 15, 2019

## 1. Meeting Opening

1.1 Call to Order: The Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:10 P.M. on October 15, 2019, at Hale Lamalama by Director of Operations Louisa Lee.

1.2 Attendance: Board members present included: Halealoha Ayau, Pohai Kyota, Lima Naipo, Liliha Fredrick, Manaiakalani Kalua, Kelly Osorio, Laura Acasio, Kaaka Swain and Louisa Lee as board support. Visitors: Stephanie Olson-Moore, Stacey Ka'aua.

1.3 Approval of Agenda: Approved\* (*M. Kalua moved, P. Kyota second*)

<https://docs.google.com/document/d/1UVMSy2LhpOSEymL69DsNDe96KHrCZttLvA9ledHSYL8/edit?usp=sharing>

\*Agenda Amended Governing Board was originally scheduled for HSTA hearing

1.4 Public Comments on Agenda and Non Agenda Items: None

1.5 Haumāna Report: None

1.6 Approve September 17, 2019 Minutes: Approved (*L. Acasio moved, L. Naipo second*)

<https://docs.google.com/document/d/19Agiiev1668k3rEQISBHo5vZIkZz8p0xqbnj7jNhSC0o/edit?usp=sharing>

1.7 Financial Report:

- a) September financials including: Balance Sheet, Income Statement were reviewed and filed

## 2. Matters For Decision

2.1 Approved Amendments to the Attendance Policy: **Tabled**

2.2 Approve the 2018-2019 Audit: **Tabled**

2.3 Approve Next Steps Kuawa St: **Tabled** pending additional information regarding costs of the renovation and a meeting with the County Department of Planning regarding Ka 'Umeke's use permit.

2.4 Approve the Po'okumu Job Description and hiring process timeline: **Tabled** Director Of Operations L. Lee to re-share the Po'okumu job description for further board review.

### 3. Matters for Discussion

3.1 Kula Kamali'i Update: The Commission approved Ka 'Umeke to operate a Early Learning Program for three year olds in the 2019-2020 school year, program specifics to be negotiated with commission and EOEL.

3.2 Accreditation update: We continue to work on the draft of our accreditation self-study.

3.3 Teacher Evaluation: Po'okumu attended a training for the EES teacher evaluation and specific kumu have been identified for evaluation based on last two digits of their social security number. Identified kumu have been notified.

### 4. Reports

Operations/Financial Report: The Director of Operations informed the Governing Board that a DLNR Property was available for viewing and could be a potential site for permanent facilities. Governing Board member H. Ayau mentioned connecting with Hawai'i Island Land Trust about potential sites for permanent facilities. The Board went into Executive Session to discuss other financial and HR concerns.

### 5. Meeting Closing

5.1 Announcements: None

5.2 Next Meeting: Next monthly meeting scheduled for November 19, 2019.

5.3 Adjournment: Meeting was adjourned at 6:16 P.M. by the Board Support Louisa Lee.

Minutes submitted by:

Board Support, Louisa A. Lee