

# Ka 'Umeke Kā'eo Governing Board Minutes

August 27, 2019

## 1. Meeting Opening

1.1 Call to Order: The Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:22 P.M. on August 27, 2019, at Pa Hoaka by Board Support Louisa Lee.

1.2 Attendance: Board members present included: Pohai Kyota, Lima Naipo, Liliha Fredrick, Manaiakalani Kalua, Kelly Osorio, Laura Acasio, Kaaka Swain and Louisa Lee as board support. Visitors included: Kumu Stacy Ka'aua, Pua Ka'ai school lead from the Charter School Commission, Stephanie Olson-Moore Ka 'Umeke SSC

1.3 Approval of Agenda: Approved *via email*

<https://docs.google.com/document/d/1Z0G2OsP4GEv7kSi4uqJjicogBYqo1vK8BbFQsRFTjRQ/edit?usp=sharing>

1.4 Public Comments on Agenda and Non Agenda Items: None

1.5 Haumāna Report: None

1.6 Approve Meeting Minutes: Approved, July 30, 2019 Minutes:

<https://docs.google.com/document/d/1aVB9q-sfxbwTz3cQ9NemthMEvWgThFUI1pXnSi5QmWI/edit?usp=sharing>

1.7 Financial Report: July financials including: Balance Sheet, Profit and Loss, Budget Update Narrative: Reviewed and filed

## 2. Matters For Decision

2.1 Exec Board Elections: The Governing Board elected and **Approved** the following individuals to the Executive Board (*L. Naipo moved, K. Swain second*):

Lima Naipo- Board Chair/President

Manaiakalani Kalua: Secretary

Laura Acasio: Treasurer

Kaakapua Swain: Vice-Chair

2.2 Approve Board Calendar: The Governing Board **Approved** the first and third Tuesday of every month for Executive and Full Board meetings and set the January and August meetings as Policy meetings. Policy meetings are those meetings where the board will entertain motions to amend or approve new policies.

2.3 Approve Amendments to Ka 'Umeke's Retention Policy: Changes to the Retention Policy were proposed by SSC Stephanie Olson-Moore to ensure a student support process was in place that detailed the required set of supports Ka 'Umeke needed to provide prior to determining that a particular student would be retained. Also to make sure retention communication with 'ohana is timely and documented. The board also determined that the credit recovery process did not need to be part of the policy but would be an administrative procedure. The Board **Approved** the recommended changes to Ka 'Umeke's Retention Policy. <https://drive.google.com/file/d/1luYi3GBeENrUISTMNNt0Oo4cdtJJOVx/view?usp=sharing>

2.5 Approve Kai Kohola Attendance Policy: The Governing Board **Approved** the Kai Koholā attendance Policy. Policy available in the Kai Kohola Handbook

2.5 Approve Kai Kohola Uku Policy: The Governing Board **Approved** the Kai Koholā Uku Policy. This policy does not follow the K-12 policy because students at Kai Koholā nap and often play in very close proximity to each other. [https://docs.google.com/document/d/1cJGsO2nuVIT8JXIfMtMWtnh7n3ArG\\_505LgOw1Y\\_X8Y/edit?usp=sharing](https://docs.google.com/document/d/1cJGsO2nuVIT8JXIfMtMWtnh7n3ArG_505LgOw1Y_X8Y/edit?usp=sharing)

2.6 Select Renovation Plans for Kuawa: **Tabled** pending cost estimate

### 3. Matters for Discussion

3.1 Kula Kamali'i Update: The Commission deferred making a decision on our proposal for a contract amendment, until there could be clarification on who has legal authority over approval of three year serving public programs.

3.2 'Ohana concern regarding after school support and bus transportation: Our 'ohana rep shared that an 'ohana requested after school transportation for her children via the bus, and made an request for additional afterschool care support in addition to A+.

3.3 Accreditation update: We continue to work on the draft of our accreditation self-study. We hope to have a 1st draft complete by September 25, 2019.

### 4. Reports

HR Report: The Governing Board went into Executive Session to discuss a HR issue.

## 5. Meeting Closing

5.1 Announcements: None

5.2 Next Meeting: Next monthly meeting scheduled for September 17, 2019.

5.3 Adjournment: Meeting was adjourned at 7:34 P.M. by the Board Support Louisa Lee.

Minutes submitted by:

Board Support, Louisa A. Lee