

Ka 'Umeke Kā'eo Governing Board Minutes

January 30, 2018

1. Meeting Opening

1.1 Call to Order: The January Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:28 P.M. on January 30, 2018, at Liko Lehua Cafe by Board Support Louisa Lee.

1.2 Attendance: Board members present included: Kelly Osorio, Laura Acasio, Olani Lilly, Kaaka Swain, Lima Naipo, Hau'oli Pakele, Chris Agpoon, Joel Nathansen, Sherise Kanae-Kane and Louisa Lee as board support.

1.3 Approval of Agenda: Approved (*L. Naipo, K. Swain*)

1.4 Public Comments on Agenda Items: none

1.5 Haumāna Report: none

1.6 Approve December Minutes (*J. Nathansen, K. Swain*)

Link to Minutes:

<https://docs.google.com/document/d/1olt8qC6kOZHd7UNc5NiDB0J5i6ZA9GzhXOdsKwU-D5s/edit?usp=sharing>

1.7 Financial Report: November and December Financials were reviewed and filed

2. Matters For Decision

2.1 The Gov Board APPROVED discontinuing the following policies (*C. Agpoon, S. Kanae-Kane*):

Papa Mālaa'ō Cap Policy: Proposal to discontinue in lieu of an M-5 Class Capacity Policy

Preferential Enrollment Policy: Proposal to discontinue, and address in Enrollment Policy.

HSA/HAPA Policy: Proposal to discontinue no longer do HSA/HAPA testing

Kinder Camp/Summer School Policy: Proposal to discontinue as Ka 'Umeke cannot guarantee resources (financial and personnel) to make this a requirement year after year. Let the minutes reflect that Gov Board Representatives expressed the need for a transitional program for new students especially younger students to gain familiarity with Hawaiian language, school protocols, and classroom rituals and routines.

Tutor for Grades K-3 Policy: Proposal to discontinue, in 2015 there was a significant reduction in the number of tuta/EA that were employed at Ka 'Umeke reasons for this include cost, research

around student achievement, and the hiring of resource/support kumu. Ka 'Umeke admin is in support of smaller class sizes, currently not a single grade K-3 has a class larger than 16.

2.2 The Gov Board APPROVED revisions to the following policies (S. Kanae-Kane, L. Naipo):

Admin In Charge Policy: Proposal to revise to allow Po'okumu more freedom over who is selected as admin in charge.

https://docs.google.com/document/d/1So_2Jz0HE04qGDaTio7pWJc51-op5jEsJNjMwNDyBu0/edit?usp=sharing

Email Use Policy: Proposal to add guidelines and rules for haumāna use of emails to the current policy as it is primarily geared towards faculty and staff.

<https://docs.google.com/document/d/1za6N8-T0uLpCR39JexC6Qz8U4dsVyaY6DR-MJ0gj0OQ/edit?usp=sharing>

Volunteer Policy: Proposal to provide clarity between kokua and volunteers, add language around background check requirements for volunteers and the school's right to refuse volunteers added to the policy.

<https://docs.google.com/document/d/1MutUQOBIGiiR0iNbQg3LJWNLNpyLLghnjegz76T6uhk/edit?usp=sharing>

Keiki on Campus Policy: Proposal to remove hours noted on current policy to accommodate for changing end of school time.

https://docs.google.com/document/d/1OiqTErpzVSMFkenrjsK6r7kG2I3Ri_hfC8f2lmJ0khw/edit?usp=sharing

*Enrollment Policy

2.3 The Gov Board APPROVED the following new policies (C. Agpoon, S. Kanae-Kane):

Social Media Policy: Proposal to approve a FERPA compliant policy to provide guidelines for staff use of images and content on social media that are derived from Ka 'Umeke related activities and information.

https://docs.google.com/document/d/1LGVDie1w_KYFFbY1soo0Ln65AXyJj4KEwdMNFBdFE/edit?usp=sharing

M-5 Class Capacity Policy: Proposal to approve a class capacity for elementary haumāna, replaces the PM Enrollment Cap Policy.

<https://docs.google.com/document/d/1GQIJDvvgg-5uKsOFrEOK6AS5cLv528dNRNQE7dPOt3MU/edit?usp=sharing>

2.4 17-18 Mid Year Budget Amendment APPROVED (K. Swain, C. Agpoon)

Budget reviewed in Executive Session

2.5 18-19 Proposed Budget APPROVED (*K. Swain, L. Acasio*)

Budget reviewed in Executive Session

3.1 SIG Updates: The Board was provided with updates regarding the kick-off of SIG activities and the progress that Kumu are making on their PD and learning target work.

3.2 Facilities Update: The Board was provided with an updated timeline for permanent facilities.

4. Reports

Pokumu reported on HR issue in executive session

Operations reported on facility needs for the 18-19 and 19-20 SY and informed the board that Admin was looking at options to secure additional square footage at Kuawa St.

5. Adjournment:

Meeting was adjourned at 7:25 P.M. by the Board Support Louisa Lee. Next meeting scheduled for February 27, 2018.

Minutes submitted by:

Board Support, Louisa A. Lee