

Ka 'Umeke Kā'eo Governing Board Minutes

February 27, 2018

1. Meeting Opening

1.1 Call to Order: The February Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:10 P.M. on February 27, 2018, at Pa Hoaka by Board Support Louisa Lee.

1.2 Attendance: Board members present included: Kelly Osorio, Laura Acasio, Olani Lilly, Kaaka Swain, Lima Naipo, Hau'oli Pakele, Joel Nathansen, and Louisa Lee as board support.

1.3 Approval of Agenda: Approved (*K. Swain, K. Osorio*)

1.4 Public Comments on Agenda Items: none

1.5 Haumāna Report: none

1.6 Approve January Minutes (*previously approved via email*)

Link to Minutes:

https://docs.google.com/document/d/1Fx-LzkEPOihK-seNyU_ptfxcS2xwgmW6hUsiwny3uCQ/edit?usp=sharing

1.7 Financial Report: January Financials were reviewed and filed

2. Matters For Decision

NONE

3. Matters For Discussion

3.1 Hawaiian Helping Hawaiians Funds and the Hawaii State Ethics Code: The Governing Board was made aware on 2/27/18 of the funds that were provided to each member of Ka 'Umeke's faculty and staff in late December 2017. Additionally they were able to review communication from the Hawai'i State Ethics Commission to Louisa Lee Director of Operations at Ka 'Umeke Kā'eo. The Governing board is requesting an official correction to the letter stating that the board was unaware that funds had been distributed/gifted to employees of Ka 'Umeke Kā'eo. The board requested that a new letter with this correction be secured and shared with all school employees. **As per the letter the Governing Board is firmly recommending that all teachers and staff do not accept the funds and return funds to the donor as accepting those funds is unethical under the Hawai'i State Ethics Code.**

3.2 Enrollment, Facilities, Budget: The Governing Board was provided with projections for the next three years and discussed growing enrollment, facilities options, and moves to get more lean as we see our revenues decrease due to loss of funding sources like: SIG, PreK,

Transformation funds.

https://docs.google.com/document/d/19dmh_wSW6onat-ISOk2PHs79OZXptN-qgxQaErd_lv4/edit?usp=sharing

3.3 Short Term Facilities: Louisa Lee reported that initial conversations with American Trading for lease of an additional 8000 sq.ft of space at Kuawa St. would cost 90 cents per square foot. The board requested that Admin and Operations continue to move forward with leasing options for this space.

4. Reports

Pokumu provided a long-term facilities updated. Current work with MKThink should be complete by the end of April 2018. Ka 'Umeke needs to raise \$5 Million for the first phase of this work.

Operations reported that there was a request for use of the parking lot at Kuawa St. by a vendor for the Merrie Monarch week/weekend. The board supports operations recommendation to allow use of the facilities provided that Ka 'Umeke is additionally insured on the vendors General Liability Policy and that the American Trading agrees to the use.

5. Adjournment:

Meeting was adjourned at 6:30 P.M. by the Board Support Louisa Lee. Next meeting scheduled for March 27, 2018.

Minutes submitted by:

Board Support, Louisa A. Lee