



Ka'Umeke Kā'eo

Hawaiian Immersion Public Charter School

I N K E A U K A H A

School Rules And Discipline Policy

Category: Student	Policy Description: School Rules and Discipline Plan
Approved Date: 01/22/13	Replaces Policy Dated:
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PURPOSE:

The Ka 'Umeke Kā'eo School Rules and Discipline Policy provide guidelines for every school member, both student and adult, to help our school vision and mission statements and the stated School Improvement Goal.

DEFINITIONS:

Vision Statement: Ka 'Umeke Kā'eo is a Hawaiian language immersion pre K-12, learning community, where students and their families are safe, nurtured, and challenged. Utilizing Keaukaha as our learning laboratory, students develop environmental literacy skills and a deep connection and understanding of place that will allow them to enrich their communities and take positions of responsibility beyond the boundaries of the school. All members of Ka 'Umeke Kā'eo's learning family are seen as contributing to the success of our students.

Our academically challenging curriculum is aligned with common core standards and centered on a culture of Native Hawaiian language, knowledge, and the Papakū Makawalu methodology. Teachers work collaboratively to ensure a school wide curriculum that promotes an environment of inquiry, communication, collaboration, sustainable innovation, and advances in individual and collective learning.

Instruction at Ka 'Umeke Kā'eo is interdisciplinary with science and the natural environment leading content area studies. Students investigate and analyze environmental issues developing critical thinking skills through observation, problem solving, and reflection. Teachers facilitate student access and use of ancient and modern technologies, allowing them to analyze, synthesize, evaluate, and create new knowledge.

Students at Ka 'Umeke Kā'eo are expected to listen and communicate effectively in Hawaiian and English. Through use of systems thinking and reasoning students will demonstrate an ability to address challenges and make effective judgments and decisions. To support these processes students will be adept at the application and use of technology to access and manage information. With these skills students will be prepared for post-secondary educational success.



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Assessments are a Hawaiian cultural norm. Ka 'Umeke Kā'eo utilizes various types of assessments allowing us to collect valuable data that informs instructional, programmatic, and operational decision-making for continuous school improvement.

Mission Statement: I ulu i ke kuamo'o. I mana i ka 'ōiwi. I kā'eo no ka hanauna hou. Inspired by our past. Empowered by our identity. Prepared for our future.

POLICY:

Every teacher and staff member shall enforce these School Rules consistently and fairly. Teachers have the first line responsibility for promoting appropriate and positive student behavior. Preventive action should be taken as much as possible. Important DOE documents teachers to follow include "Working Guidelines on Duties & Responsibilities of Teachers Relating to Student Behavior & Discipline" and the "Profile of an Effective Teacher".

School Expectations:

In addition to academics, students must learn respect, responsibility, courtesy, safety, and appropriate behavior for themselves as well as others. Such things are learned as one plays, socialized and eats with others both in and out of the classroom.

General Expectations:

1. Students will follow the Board of Education's Student Code of Conduct (see following page).
2. Students must remain on school grounds from the time they arrive until the end of the school day. Permission to leave campus must be gotten from the appropriate office staff.
3. Students should be on time to school and classes.
4. Students shall dress appropriately for school and school activities. Students shall not wear anything dealing with illegal drugs, violence, gangs, profanity, and sex.

Playing and Recess:

1. All students will play in the school playground during recess. There shall be no playing in the playground before school begins.
2. Rainy day recesses will be spent in the student's classroom under a teacher's supervision.
3. Good sportsmanship is expected at all times.
4. There will be no rough play or body contact during play (example: pushing, kicking, wrestling).
5. No toys permitted on campus or on your person. Gameboys, pogs, etc. will be taken away until the end of the day.
6. Playground areas: (a) School playground: Grades K-2, (b) Hualani Park: Grades 3-6.
7. Students should get an adult's help for balls that go over the fence or across the street.



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Food and Snacks:

1. Snacks are allowed only when a teacher supervises the student(s) in the classroom.
2. Good and clean table manners are to be practiced at all times on campus.
3. Quiet talking while waiting in the lunch line as well as while eating are necessary as other classes are still in session.

Discipline:

Ka 'Umeke Kā'eo's discipline plan follows the general direction of Chapter 19. Misconducts and disciplinary actions are categorized by severity.

Class A Offenses

Class A Offenses: all misconduct deemed unlawful, or is prohibited by law. These include the following

- (A) Assault;
- (B) Burglary;
- (C) Dangerous instrument, or substance; possession or use of;
- (D) Dangerous weapons; possession, or use of;
- (E) Drug paraphernalia; possession, use, or sale of;
- (F) Extortion;
- (G) Fighting;
- (H) Firearms; possession or use of;
- (I) Homicide;
- (J) Illicit drugs; possession, use, or sale of;
- (K) Intoxicating substances; possession, use, or sale of;
- (L) Property damage or vandalism;
- (M) Robbery;
- (N) Sexual offenses; or
- (O) Terroristic threatening.

Disciplinary actions for Class A offenses:

In regards to drug possession, distribution, usage, the police will be called.

Administration will then hold the student on suspension until such time an evaluation conducted by a substance abuse counselor is conducted.

In regards to fighting, if the misconduct is deemed an assault with no provocation the student will be put on crisis suspension and students involved will return to school only after a conference with all 'ohana and a verbal, and written apology by the student to the victim and their 'ohana, the kumu, and the po'okumu. If the misconduct is deemed fighting then all parties involved whether provoked or not will be put on crisis suspension and will return to school only after a hālāwai or conference with all 'ohana involved, kumu, and po'okumu. Students will then offer a verbal apology to his/her hoahaumana.

In regards to sexual offenses, the police will be called and student will not return to school until an evaluation by a certified counselor is conducted and all parties involved are satisfied with the outcome.



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Class B and C Offenses

Class B Offenses:

- (A) Bullying;
- (B) Cyberbullying;
- (C) Disorderly conduct;
- (D) False alarm;
- (E) Forgery;
- (F) Gambling;
- (G) Harassment;
- (H) Hazing;
- (I) Inappropriate or questionable uses, or both of internet materials or equipment, or both;
- (J) Theft;
- (K) Trespassing.

Class C Offenses:

- (A) Abusive language;
- (B) Class cutting;
- (C) Insubordination;
- (D) Laser pen/laser pointer; possession or use of;
- (E) Leaving campus without consent;
- (F) Smoking or use of tobacco substances; or
- (G) Truancy.

Class B and C offenses may be addressed with the following disciplinary actions:

- (1) Correction and conference with student;
- (2) Detention;
- (3) Individualized instruction related to student's problem behaviors;
- (4) Loss of privileges;
- (5) In-school suspension;
- (6) Crisis removal
- (7) Interim alternate education setting;
- (8) Parent conferences;
- (9) Time in office;
- (10) Suspension of one to ten school days;
- (11) Suspension of eleven or more school days

Contraband:

The following items have been deemed contraband. If these items are found on the student they will be taken away and kept by the teacher or the Po'okumu until picked up by a parent/guardian.



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Hacky sacks, electronic items (cell phones, iPod or any music streaming device, 2 way radios), POGs, toys, certain items of clothing (see Dress Code), candy

APPLICABLE PROCEDURES:

OTHER RELATED INFORMATION: