



**Ka'Umeke Kā'eo**  
Hawaiian Immersion Public Charter School  
I N K E A U K A H A

## Meeting Minutes, July 26, 2016

### 1. Meeting Opening

**1.1 Call to Order:** The July Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:36 P.M. on July, 26, 2016, at Pa Hoaka by Board Support Louisa Lee.

**1.2 Attendance:** Board members present included: Leina'ala Thornton, Ha'awina Wise (via phone), Kelly Osorio, Joel Nathansen, Olani Lilly, Laura Acasio, Kaaka Swain, Lima Naipo **Guests:** Louisa Lee

**1.3 Approval of Agenda:** approved

**1.4 Public Comments on Agenda Items:** none

**1.6 Approval of Minutes:** June Minutes approved

**1.7 Financial Report:** May minutes reviewed and filed

### 2. Matters For Decision

**2.1 Approve Changes to the Attendance Policy: Approved** (*K. Swain moved, L. Thornton Second*)

Attendance Policy omit 1-4 and the related two notes with \*

**2.2 Approve Changes to the non-Ka 'Umeke Keiki on Campus Policy: Approved** (*J. Nathansen moved, K. Swain second*)

Non-Ka 'Umeke Keiki on Campus Policy changed to **Keiki on Campus Policy** other changes noted in bold below:

**Purpose:** The purpose of this policy is to ensure that Ka 'Umeke Kā'eo is in compliance with occupational health and safety requirements in order to protect all persons (including children) from exposure to risk when on any of Ka 'Umeke's campuses or associated sites.

**Policy:** NO non-Ka 'Umeke children shall be on campus during instructional hours Monday - Friday between the hours of 8:00 a.m. and 3:00 p.m.

- 1. Any Ka 'Umeke haumāna who is sick or unable to attend school or normal childcare facilities due to illness will not be allowed on campus.**
- 2. Any child of an employee who is on campus during non-instructional hours must be under constant supervision.**
- 3. Children of employees who are brought to work during non-instructional hours must remain in their designated areas. If a child is old enough to be left alone for short periods of time they must remain in a certain conference room, restroom, break room, etc if the child is under the age of six they must remain within close proximity and within view of their parent/guardian and cannot be left in the care of another staff member or student.**

4. No non-Ka 'Umeke student will be allowed to ride in the School Van, Bus, or other designated school vehicle.

5. Failure to comply with this policy will result in disciplinary action in the following order: - oral caution (noted verbal warning, reminder of rule or direction that needs to be followed), Oral reprimand (oral caution has failed, informs employee of action, review the expectation and rule, review non-compliance, warn of further discipline), written reprimand (summary of conference), suspension without pay, discharge

### **2.3 Approve changes to Enrollment Policy: Withdrawn**

### **2.4 Malia Puka O Ka Lani Lease: Tabled**

### **2.5 Executive Board: Tabled**

## **5. Adjournment:**

Meeting was adjourned at 6:19 P.M. by the Board Support Louisa Lee. August meeting set for August 23, 2016.

Minutes submitted by:

Board Support, Louisa A. Lee