



Meeting Minutes, January 24, 2017

## 1. Meeting Opening

**1.1 Call to Order:** The January Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:35 P.M. on January 24, 2016, at Pa Hoaka by Board Support Louisa Lee.

**1.2 Attendance:** Board members present included: Leina'ala Thornton, Kelly Osorio, Malia Keli'ikoa, Chris Agpoon (by phone), Olani Lilly, Kaaka Swain, Lima Naipo, Joel Nathansen **Guests:** Louisa Lee

**1.3 Approval of Agenda:** Approved via email

**1.4 Public Comments on Agenda Items:** none

**1.5 Haumāna Report:** none

**1.6 Approve November Minutes:**

**1.7 Financial Report:** October, November, and December Financials were reviewed and filed

## 2. Matters For Decision

**2.1 Mid Year Budget Amendment:** Approved (*K. Swain moved, L. Naipo second*)

For major amendments see budget narrative

**2.2 High School Planning Expenditures:** Approved (*K. Swain moved, L. Thornton second*) The board approved \$28,000 in funding to support the building of the high school program in the current school year to ensure that upon re-opening the high curriculum and materials are established.

**2.3 Approval to Re-open High School:** Approved (*K. Swain moved, L. Naipo second*) After discussion regarding facilities and finances a review of the high school plan and a presentation from a current middle school kumu the board approved re-opening high school with one grade, grade 9, in the 2017-2018 school year.

**2.4 PreK Additional Students:** Approved (*J. Nathansen moved, L. Naipo second*) The board approved increasing the number of students in the PreK program from 20 to 33

students.

**2.5 Student Roster/Classroom Assignment Policy:** Tabled

**2.6 Approve Calendar for the 2017-2018 SY:** Approved (*J. Nathansen moved, K. Swain second*) The proposed DOE 2017-2018 SY calendar was approved as the official school calendar for Ka ‘Umeke.

**2.7 XEROX Contract:** Approved (*C. Agpoon moved, K. Swain second*)

**2.8 Opening of Additional Bank Accounts:** Approved (*K. Swain moved, L.Naipo second*)

The Board approves the following:

- 1- To establish a bank account at Bank of Hawai‘i for Debit Card Purchases for this account to have an average daily balance of \$5000 to maintain the balance of this account via funds transfers from the BOH cash management services or online banking. Also to Revoke Toni Samio access to all Ka ‘Umeke accounts as she is no longer an employee at Ka ‘Umeke. Also to add Kelly Osorio and Puakailima Naipo as authorized users for cash management services.
- 2- To open bank accounts at the following banks: Hawaii National Bank, Central Pacific Bank, and Territorial Savings and transfer up to \$250,000 into each account while still leaving needed amounts in our operating account. At current time a majority of Ka ‘Umeke funds are in a single account with a current balance that exceeds what can be federally insured. Additional accounts at different institutions need to be opened to ensure all funds are federally insured
- 3- For these accounts to be opened by the next board meeting in February.

**3. Matters For Discussion**

**3.1 Facilities Update:** Po‘okumu Olani Lilly and Board member Kaaka Swain provided the board with an update on facilities including the current request to put portables at PACRC, Olani’s meeting with CAS regarding facilities at Keaukaha, and access to our permanent site via DHHL. She also noted that the deadline to be out of Keaukaha was a hard deadline set for this summer.

**3.2 Teacher Supplemental High School Update:** It was recommended that the supplemental be signed next year in efforts to align with the new teacher contract.

#### **4. Reports**

**none**

#### **5. Adjournment:**

Meeting was adjourned at 7:34 P.M. by the Board Support Louisa Lee. Next meeting scheduled for February 28, 2017.

Minutes submitted by:

Board Support, Louisa A. Lee