



Ka'Umeke Kā'eo

Hawaiian Immersion Public Charter School

I N K E A U K A H A

Haku 'ia 41317

Kūlana (*Position*): Kumu Kula Kamali'i (*Pre-Kindergarten Teacher*)

10-month position, HSTA Bargaining Unit 5

Uku (*Salary*): Commensurate with Teachers Salary Step Range

School Year 2017-2018

Position Summary

Responsible for the instruction of students, which shall include student guidance, discipline, welfare and safety as well as effective teaching of the assigned subjects

Minimum Qualifications

- Fluent in Hawaiian language
- Licensed to teach in the State of Hawai'i
- Highly Qualified Teacher (HQT) status including Praxis requirements for Early Childhood Education
- Two (2) years of experience in preschool/elementary classroom
- Understanding of and commitment to the Hawaiian language immersion philosophy

Desirable Qualifications

- Ability to communicate effectively with parents, students, and staff verbally and in writing
- Ability to use appropriate assessment, instruction, and evaluation techniques
- Ability to organize educational material to fit the needs of special education students
- Knowledge of child and adolescent development and ability to apply that knowledge to the selection and application of curriculum materials and instructional practices
- Knowledge of skills and strategies necessary to meet the diverse needs of students
- Knowledge and skill in culturally responsive teaching and learning
- Reliability in attendance, punctuality, and follow-through

Supervision

Member of the Instructional team, under the direct supervision of the Po'okumu.

Essential Functions

- Prepare students for kindergarten by introducing concepts they will explore further in kindergarten and elementary school
- Work with children in groups or one on one, depending on the needs of the children and the subject matter
- Plan for student success based on assessed needs of individual students and use of data to determine each student's current knowledge and skill level and to measure progress

I Ulu i ke Kuamo'o ~ I Mana i ka 'Ōiwi ~ I Kā'eo no ka Hanauna Hou!

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222 Desha Ave. / Hilo, Hawai'i 96720-4815 • Kelepona Phone 808.961.0470 / Kelepa'i Fax 808.933.0975



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- Develop schedules and routines to ensure children have enough physical activity, rest and playtime
- Work collaboratively with other teachers and support staff in addressing the needs of students
- Maintain and provide reasonable and meaningful student grading and evaluation and communicate such information to student and parents
- Attend Early Childhood trainings provide by the Commission office
- Actively participate in faculty and grade level or department meetings
- Attend Professional Development classes
- Other related duties as assigned

The above information on this description has been designed to indicate the general nature and level of work performed by an employee in this classification. It is not to be interpreted as a comprehensive inventory, or all duties, responsibilities, and qualifications of employees assigned to this job. Management has the right to add to, revise, or delete information in this description. Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of this position.

Inā hoihoi kekahi e noi hana, e ho'ouna mai i kāu leka hoihoi, ka mo'omō'ali hana a 'elua (2) leka kāko'o. 'O ka lā palena pau ka lā **26 Mei 2017**

*If you are interested in applying, send in your letter of interest, resume, and two (2) letters of support. The deadline to apply is **26 May 2017**.*

Hiki ke leka uila mai *You can email:* HR@kaumeke.net

Kelepa'i *fax:* (808) 933-0975

Leka mai *mail:* 1500 Kalaniana'ole Ave., Hilo, HI 96720

Kelepona: (808) 961-0470 ext. 225

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