



Ka'Umeke Kā'eo

Hawaiian Immersion Public Charter School

I N K E A U K A H A

Papa Alaka'i Kula - Hālāwai Kūmau

Regular Local School Board Meeting

28 'Aukake 2008 - 3:30 pm, Doc Hill's

| | |
|--|--------------------------|
| Luna Ho'omalū <i>Chair:</i> | <i>Hakahaka</i> |
| Hope Luna Ho'omalū <i>Vice-Chair:</i> | Kalani Makekau-Whittaker |
| Pu'ukū <i>Treasurer:</i> | Renee Trask |
| Kākau 'Ōlelo <i>Secretary:</i> | Gail Makuakane-Lundin |

Mo'olelo Hālāwai *Minutes*

I. Ka Wehena *Call to Order*

The hālāwai was called to order at 3:45p by Hope Luna Ho'omalū Kalani Makekau-Whittaker .

II. Ke Kikolā *Attendance*

A. **Luna Ho'okele:** Kalani Makekau-Whittaker, Renee Trask, Alapaki Nahale-a, Waiānuhea Paleka, Leimomi Sing, Heanu Weller, Keahi Warfield, Louisa Lee, Lilinoe Young

E. **Hoa Kīpa:** Leinani Makekau-Whittaker, Kāhele Nahale-a, Ron Whitmore, Sasha Williams

III. Ke Koho'ana me Ke Koho Pāloka o nā Luna Ho'okō *Nomination & Election of Officers*

The following were elected as the Luna Ho'okō for 2008-2009:

Luna Ho'omalū: Kalani Makekau-Whittaker

Hope Luna Ho'omalū: Lilinoe Young

Pu'ukū: Renee Trask

Kākau 'Ōlelo: Gail Makuakane-Lundin (upon acceptance)

III. 'Āpono Papa Kumumana'o *Approve Agenda*

NOI: To approve Papa Kumumana'o *made by Alapaki Nahale-a, kōkua by Renee Trask*

NOI: To move Papa Kumumana'o item X.10. (Thoughts about homework) out of order to follow V. Ka Mana'o Lehulehu no Nā Kumumana'o and move X.1. (Acceptance of New Instructional Reps) to follow approval of Papa Kumumana'o *made by Renee Trask, kōkua by Lilinoe Young.*

Discussion: nothing further

HO'OHOLE: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

Discussion: nothing further

HO'OHOLE: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

['Ao'ao 1 – Ho'omau 'ia]

I Ulu i ke Kuamo'o • I Mana i ka 'Ōiwi • I Kā'eo no Ka Hanauna Hou!

Inspired by our Past • Empowered by our Identity • Prepared for our Future!

[The following was taken out of order:

X. Nā Mea Hou *New Business*

Policy or Proposal

Submitted by

1. Acceptance of new Instructional Reps

Alapaki

NOI: To accept Leimomi Sing as the new M-2 ‘Elele Kumu *made by Alapaki Nahale-a, kōkua by Louis Lee.*

Discussion: The kumu voted on a representative for the newly created Director seat for Papa M-2. Heanu Weller was already selected to represent Papa 3-5 and Keahi Warfield was selected to represent Papa 6 and above.

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

Agenda resumes in order]

IV. Ka Mana‘o Lehulehu no Nā Kumumana‘o *Public Comments on Agenda Items*

Sasha Williams and Ron Whitmore shared their mana‘o personally on the letter they submitted entitled “Thought about homework” which is on the agenda.

[The following was taken out of order:

X. Nā Mea Hou *New Business*

** Supporting document(s) submitted*

Policy or Proposal

*Submitted by
(Sponsored by)*

10. Thoughts about homework*

Sasha W./ Ron W.

NOI: To ban homework at Ka ‘Umeke *made by Alapaki Nahale-a, kōkua by Lilinoe Young.*

(Alapaki)

Discussion: After asking questions of the guests that submitted the idea for discussion board members brought up their mana‘o on the issue. Renee questioned if this was a Board discussion. Kalani suggested that Directors take the issue back to their constituents to discuss.

NOI HOU: To defer this agenda item *made by Alapaki Nahale-a, kōkua by Waiyanuhea Paleka.*

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

Agenda resumes in order]

V. 'Āpono Mo'olelo *Approve Minutes*

No Mo'olelo to approve. Kāko'o Papa Alaka'i Kula Kāhele N. apologized that the Mo'olelo from the last hālāwai was not ready.

VI. Mo'olelo Haumāna *Student Report*

No Mo'olelo Haumāna submitted. The Luna Ho'okele Haumāna hasn't been chosen yet. Leinani M-W. informed the Board that Kumu Nohea and Kumu Keahi would be holding an election with Papa 6 & 7.

VII. Mo'okālā *Financial Report*

NOI: To accept Mo'okālā as submitted *made by Renee Trask, kōkua by Louisa Lee.*

Discussion: nothing furthur.

HO'OHOLO: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

VIII. Nā Mea I Ho'opane'e 'Ia *Unfinished Business*

Policy or Proposal

*Submitted by
(Sponsored by)*

1. Selection of Community Rep to LSB

Alapaki

NOI: To defer this agenda item *made by Alapaki Nahale-a, kōkua by Renee Trask.*

Discussion: It was noted that this has been on the agenda for awhile. Discussion focused on what skills are needed on the Board: Business/Financial, Planning Dept (expansion), outside perspective, "kupuna" 'ike, Legal. It was decided that someone with legal expertise would be most beneficial. Director's will inquire with people they know with a legal background an propose a name for the next meeting.

HO'OHOLO: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

IX. Nā Mea Hou *New Business*

** Supporting document(s) submitted*

Policy or Proposal

*Submitted by
(Sponsored by)*

2. Amendment to Administrator-In-Charge Policy*

Napua C.

NOI: To amend the Administrator-In-Charge policy to reflect changes in the management structure of Ka 'Umeke *made by Alapaki Nahale-a, kōkua by Renee Trask*

(Alapaki)

Discussion: Initial discussion provided via Palapala Noi. No further discussion.

HO'OHOLO: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

Policy or Proposal

*Submitted by
(Sponsored by)*

3. Amendment to SPED Leader-In-Charge Policy*

*Napua C.
(Alapaki)*

NOI: To amend the SPED Leader-In-Charge policy to replace Kahu Mālama Keiki with SPED EA and add #3. Kumu A‘oa‘o *made by Alapaki Nahale-a, kōkua by Leimomi Sing*

Discussion: Initial discussion provided via Palapala Noi. No further discussion.

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

4. Amendment to Leadership Team Policy*

*Napua C.
(Alapaki)*

NOI: To eliminate the Leadership Team policy to reflect the changes in the management structure of Ka ‘Umeke *made by Alapaki Nahale-a, kōkua by Renee Trask*

Discussion: Initial discussion provided via Palapala Noi. No further discussion.

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

5. Substitute Policy

*Leinani M-W.
(Alapaki)*

NOI: That Ka ‘Umeke Kā‘eo actively seek Hawaiian speaking substitute teachers and full-time tutors when needed. However, in extreme cases when all Hawaiian speaking potentials have been exhausted, Ka ‘Umeke Kā‘eo will seek excellent teacher and tutor substitutes that have very limited Hawaiian language fluency or do not speak Hawaiian *made by Alapaki Nahale-a, kōkua by Renee Trask*

Discussion: Initial discussion provided via Palapala Noi. In addition, it was shared that from the kumu perspective, the kumu has choice on who they want to substitute. Some existing staff violate this policy. The question was brought up, how do you judge language ability? Concerns were shared about diminishing the value of immersion. Conversely, the value of what someone brings without ‘ōlelo Hawai‘i (e.g. Po‘okumu).

NOI HO‘OLOLI: That Ka ‘Umeke Kā‘eo actively seek Hawaiian speaking substitute teachers and substitute full-time tutors when needed. However, in certain cases, teachers may advocate for substitutes that have very limited Hawaiian language fluency or do not speak Hawaiian if that is in the best interest of students *made by Alapaki Nahale-a, kōkua by Renee Trask*

Discussion: nothing further

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

6. Establish Ka ‘Umeke’s Standards & Benchmarks*

*Leinani M-W.
(Alapaki)*

In the interest of time, this agenda item was not entertained. The Luna Ho‘omalua asked if this could be deferred and it was agreed upon by all.

7. Amendment to weekly Professional Development schedule

Heanu

The motion as presented on the Palapala Noi was unclear and was restated to say:

NOI: That monthly full day scheduled kumu meetings will be changed to a half day meeting if the provisions of the kumu are not met 1 week prior to the meeting. The provisions are: 1) 1 week prior notice to know what keiki are doing on the full days, 2) 1 week notice of kumu hālāwai agenda, 3) 2 adults in Papa M & 1, 4) Kumu given option for keiki to participate in the planned activity or will provide lesson plan *made by Heanu Weller, kōkua by Renee Trask*

Discussion: Initial discussion provided via Palapala Noi. In addition, concerns about safety, emergency situations and provisions for special needs keiki were raised. It was offered that a half day is not as hard to plan for. The question was raised whether this is a Board issue. It was determined that the issue had not been brought before the Administration. The Luna Ho'omalua suggested that the kumu take this up with the Administration and if there is a disagreement to bring it back to the Board. The Board encourages the kumu to talk to Administration about these kinds of issues and that Instructional Support staff should be involved as well.

HO'OHOLE: 'UNUHI 'IA

8. Addition of 3rd Kāko'o Kumu to Kula Waena

Paki

NOI: That the LSB direct the Po'okumu to hire a third tutor for Kula Waena and to provide the Board with an amended budget by the next board meeting that accommodates this change *made by Alapaki Nahale-a, kōkua by Renee Trask*

Discussion: Initial discussion provided via Palapala Noi. No further discussion.

HO'OHOLE: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

9. Amendment to Leave Policy

Paki

NOI: To eliminate the 11 month employee category and replace it with a new category – 10 month employee that earns 10 hrs of leave per pay period *made by Alapaki Nahale-a, kōkua by Renee Trask*

Discussion: Initial discussion provided via Palapala Noi. No further discussion.

HO'OHOLE: 'Ae by all. No Hō'ole. 'ĀPONO 'IA

10. Thoughts about homework *

Sasha W./
Ron W.

This agenda item was taken out of order and addressed previously

Policy or Proposal

*Submitted by
(Sponsored by)*

11. Hālāwai schedule for the year

Kalani

NOI: ‘A‘ohe – Informational, no decision needed

Discussion: Initial discussion provided via Palapala Noi. Meeting dates were set as follows:

Hālāwai Luna Ho‘okō

Hālāwai Kūmau

| | |
|----------------------------------|-------------------------------|
| | 30 ‘Ok (Welehu, Hilo/Hoaka) |
| 13 Now (Welehu, Hōkū/Māhealani) | 11 Kek (Melemele, Hua/Akua) |
| 22 Ian (Makali‘i, Kāloapau/Kāne) | 26 Pep (Kaulua, Hoaka/Kūkahi) |
| 26 Mal (Kaulua, Muku/Hilo) | 23 ‘Ap (Nana, Lono/Mauli) |
| 28 Mei (Ikiiki, Kūlua/Kūkolu) | 25 Iun (Kūkahi/Kūlua) |

12. Board Procedures

Kalani

In the interest of time, this agenda item was not entertained.

13. Board Insurance

Renee

NOI: To apply for insurance for the Board *made by Renee Trask, kōkua by Waiānuhea Paleka*

Discussion: As the governing body of the school, the Board is accountable for its actions as well as the actions of the school. Individual Director’s are liable to legal action. In order to protect their interests, it may be advisable to secure Liability Insurance. The cost is \$1750 per year.

HO‘OHOLO: ‘Ae by all. No Hō‘ole. ‘ĀPONO ‘IA

X. Nā Mo‘olelo Reports

A. Ka Lawelawe hana Administration

1. Luna Ho‘okō *Executive Board* - ‘A‘ohe
2. Luna Ho‘omalū *Chairperson* - ‘A‘ohe
3. Po‘okumu *Director* - Written submitted by Alapaki
4. Kāko‘o Ka ‘Umeke *Non-Profit* – Verbal given by Kāhele N.: staff let go during summer do to funding cuts, recently refunded. Nena Auld re-hired to assist with programs. Hired Dave Silva to care take Keokea Loop property. Alapaki shared issues regarding improper use allegations of property. Will be starting a Day Care/Preschool in 2009.

E. Nā Lālā Stakeholders

1. ‘Ohana *Family* – Silent Auction went well, ‘ohana meeting planned
2. Kumu A‘o *Instructional Staff* - ‘A‘ohe
3. Kumu Kāko‘o *Instructional Support Staff* - ‘A‘ohe
4. Kāko‘o Kula *Operational Support Staff* – ‘A‘ohe
5. Kaiāulu *Community* – ‘A‘ohe

[‘Ao‘ao 6 - Ho‘omau ‘ia]

I. *Nā Komike Committees*

1. Emergency Response Plan Committee - 'A'ohe
2. Collective Bargaining Agreement - 'A'ohe
3. By-laws Committee - 'A'ohe
4. Board Enrollment Committee – 'A'ohe
5. Personell - 'A'ohe

XI. Nā Ho'olaha *Announcements*

A. Ho'opa'a Hālāwai

1. Hālāwai Luna Ho'okō *Executive Board Meeting (2nd P4)* -
2. Hālāwai Papa Alaka'i *Local School Board Meeting (4th P4)* - 30 'Okakopa, 3:30p

E. 'Ē a'e

1. Makahiki – Nov 7

XII. Ka Mana'o Lehulehu *Public Comments on non-Agenda Items*
'A'ohe

XIII. Ka Ho'oku'u *Adjourn*

The hālāwai was adjourned at 7:58p by Luna Ho'omalū Kalani Makekai-Whittaker.

Waiho 'ia me ka pono,

Kāhele Nahale-a, *Kāko'o Papa Alaka'i Kula*
11.Kek.08

['Ao'ao 7 - pau]