

Ka `Umeke Kā`eo
Board Meeting
January 25, 2007

Meeting was called to order by Carol at 3:45 pm.

Attendance: Alapaki Nahale-a, Renee Trask , Louisa Lee, Leinani Makekai-Whittaker, Onaona Trask, Carol Ioane, Megan Silva, Gail Makuakane, Ku`ulei Kanahela, Kealoha Letisi, Ku`ulei Hughes-Okada, Kalani Makekai-Whittaker, Kahele Nahale-a, & Darlene Iokepa.

Agenda – Renee/Onaona made a motion to approve the agenda with the movement of #2 from Tabled Business to New Business #3. Passed

Minutes – Renee/Ku`ulei made a motion to accept the Nov. 30, 2006 minutes. Passed.

Haumāna Report – Carol reported that no haumāna has been elected. Gail asked why hasn't there been a student elected? Those that are assigned to this have not been able to do it. Gail's suggestion is that we set a timeline. Suggestion is that we set time limit for next meeting.

Financial Report – Alapaki reported that KUK received funding from Kamehameha Schools which is good news. Napua and Alapaki will be doing a revised budget for the next meeting that will take these funds into consideration and reallocate the other funds. KUK will be covering some of the cost of these buildings under that grant so that other monies will be available elsewhere. Renee/Gail made a motion to approve the financial report. Passed.

Unfinished Business -

1. Van use policy - none
2. Emergency Response committee – Gail reported that the committee has met and have come up with different concerns. Their next meeting is scheduled for next Monday. The committee tried to come up with their concerns and put it on paper so that they can start planning for emergencies. They identified four main concerns.
 1. Protecting the data
 2. Identify staff - roles and responsibility
 3. Changing the schedule - where they can cancel school when under a watch.
 4. Any earthquake happens here, the school will not wait for a phone call or siren because a tidal wave can hit here within minutes.

Tabled Business:

1. Po`o Kumu Contract - table
2. Close Enrollment Policy - moved to New business
3. Equipment Use Policy - left to pookumu's discretion at this time. Tabled.
4. Non-Tenure Policy – no report
5. Fundraiser Policy – no report

6. Calendar issues:

- a. A1 - decision whether we align with the DOE calendar. Alapaki/Louisa made a motion to align with the DOE calendar. Passed.
- b. A2 - Alapaki/Ku`ulei made a motion to change to quarters. Discussion - Onaona asked if this means that the kumu's need to change the assessment. Carol said that it would be hard to change the assessment at this time. Suggestion is to stay with trimester for another year and look at possibly changing to quarters next year. Did not pass.
- c. A3 - Alapaki/Onaona moved to extend the school day next year to 2:30pm on Monday, Tuesday, Thursday, and Friday in order to be able to cancel school in case of an emergency situation. Question asked is if we don't have an emergency, can we cancel other days. Yes, can cancel up to whatever amount of time is allocated for the days. This will be on a case by case emergency as to what time is used. Passed.
- d. A3a – no longer needed
- e. A3b – no change
- f. A4 – Alapaki explained about the teacher work day. Alapaki/Renee made motion to have three (3) teacher work days to align with trimesters. Passed.
- g. A5 - PD/waiver days - Alapaki/Renee made a motion to provide six (6) non-instructional days. Passed.
- h. A6 - P/T Conferences – Onaona/Renee made a motion to seven (7) days of parent/teacher conferences after the end of the 1st trimester and students will be released at 12pm on those days. We might need to make our own arrangements in order to accommodate the parent/teacher conference. Parents may have to pick up their child early or look for a place for the child. Passed.
- i. B1 – Aligned to Hawaiian Calendar - Alapaki/Kalani made a motion to incorporate more Hawaiian elements into the official school calendar. Passed.

Rest of the items do not require any action from the board.

New Business -

1. Alapaki/Carol made a motion to accept the Leadership Team Policy. Passed.

2. SPED Leader In-Charge Policy – Ku`ulei/Alapaki made a motion to accept the Sped Leader In-Charge policy with the change from SPED EA to 2. Malama Keiki position. Passed.

3. Class size & Close Enrollment Policy Proposal –

a. Alapaki/Kalani made a motion for next school year we create two (2) papamala`o sections of 14 students each which will allow KUK to accommodate 28 students next year. Kalani moved to amend the motion to have two (2) papamala`o classes of 21 students each, under the current policy for this coming school year only. Passed.

b/c. No vote needed.

d. table

e. table

f. table

4. Immunization Concerns – Gail said that it is very important that the students have their current immunization. All the school needs is to have an epidemic break out because one student was not caught up with his immunization. KUK needs to enforce this rule and help the parents get the help they need to get it done.

5. Alapaki/Kalani made a motion to accept the Administrator-In-Charge policy. Passed.

6. Alapaki/Onaona made a motion to approve the MOA. Passed

7. Keaukaha School is asking Eric Kaponu for advice.

8. Facilities Question - already discussed.

9. School fee proposal - Alapaki/Kalani made a motion to charge each family a flat fee that would cover school supplies, field trips and three (3) shirts for next year. Passed.

REPORTS:

1. None

2. None

3. None

4. None

5. Ku`ulei reported that the SPED students did very well.

6. None

7. Kahele requested that pictures of each board member be taken so that it can be posted on the website.

8. None

The meeting adjourned at 6:30pm.

Respectfully submitted,

Darlene Iokepa

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Recorder